

**21st CENTURY SCHOOLS BOND ADVISORY COMMITTEE
MEETING MINUTES – October 2, 2018**

The 21st Century Schools Bond Advisory Committee (Committee) met on October 2nd, 2018 in Conference Room 916 of the School Board Administration Building. Chairman Martinez called the meeting to order at 3:00 p.m.

Committee Members

Mr. Roberto Martinez	Mr. Frank Bolanos
Ms. Cindy Lerner	Mr. Alfred Billings
Mr. Francis Ragoo	Mr. Jack Lowell
Mr. Anthony Dawsey	Ms. Gepsie Metellus
Mr. Juan Del Busto	Rev. Guillermo Revuelta
Dr. Jaap Donath	Ms. Carol Graham Wyllie
Mr. T. Willard Fair	Ms. Julie Williamson
Dr. Sean Foreman	Mr. Alvin Gainey

**Ex-Officio Non-Voting
Members**

Mr. Jaime G. Torrens
Ms. Mary Cagle
Mr. Ron Steiger

Committee Alternates

Ms. Diana Urbizu

Miami-Dade County Public School Attendees

Dr. Lawrence Feldman, Board Member	Ms. Dalia Rosales
Mr. Alberto M. Carvalho	Mr. Jerald Blumstein
Mr. Ian Moffett	Ms. Maria Noya
Mr. Carl Nicoleau	Mr. Thomas Knigge
Ms. Tabitha Fazzino	Mr. John-Philip lafelice
Ms. Ana Rijo-Conde	Mr. Edwin Lopez
Mr. Raul F. Perez	Ms. Lisa Martinez
Mr. Tony Vu	Mr. Rick Yanez

Other Attendees

Mr. James F. Murley

Recording Secretary

Ms. Denise Castillo

Chair Martinez called the meeting to order at approximately 3:00 p.m. and welcomed all those present. While he acknowledged a quorum was not yet present, he asked Mr. Torrens to provide his update on the bond implementation rollout.

Mr. Torrens noted this was the first Committee after the opening of schools and indicated it had gone smoothly with respect to the Bond projects. He then proceeded with his update, and indicated that all year 1 projects have been completed, along with 70 of 77 year 2 projects and 26 of 58 year 3 projects. He also noted that as expected, many of the year 4 year 5 projects were still in the design or scoping phase. In addition, several hundred smaller scope projects, e.g. HVAC, roofing, playgrounds, were also completed. Mr. Lowell asked about the average project size in this category and Mr. Torrens indicated they were generally smaller citing playgrounds as a specific type of project that may have a budget of approximately \$100K.

At this point, having achieved a quorum, Mr. Martinez asked for a motion on approval of the June 26, 2018 meeting minutes. Motion was made by Mr. Del Busto, seconded by Mr. Ragoo and passed unanimously.

Mr. Torrens went on with his presentation and noted that, net of technology, GOB expenditures were at approximately \$551 million with another \$102 million under contract. He noted that the presentation also included more detailed data on these expenditures, by cost category, such as pre-construction, construction, furniture fixtures and equipment, direct purchase of materials, maintenance managed projects and installation of PA systems. The total in these hard cost categories amounts to about 82% of the expenditures to date.

Mr. Lowell asked if the presentation would also cover remaining work to be done, and budget v. expenditures. Mr. Torrens noted additional information would be provided later. In addition to the cost category rollout, Mr. Torrens also highlighted the summary of expenditures by vendor as well as the expenditures by project, location and Board member district, and briefly described some of the cost categories. As to available budgets, in line with Mr. Lowell's question, Mr. Torrens moved on to present slide 11, which included a snapshot of additional GOB funding available through GOB reserves, \$5M from the GOB premium and the proposed redistribution of that additional funding, as approved by the Board during its adoption of the Five-Year Capital Plan at the September 5, 2018 budget public hearing. Mr. Vu, the School Board Treasurer noted that the total premium to date, with \$70 million allocated back to projects, left \$15 million unallocated in reserve. It was noted during the discussion that the figure in FY 19-20 was transposed and that the right amount should read \$2,612,250. Mr. Torrens indicated the correction would be made.

Ms. Gonzalez, Chief Auditor brought to the Committee's attention the fact that as part of the reallocations, \$188,500 was being earmarked for the external audit by S. Davis and Associates, pursuant to the approved Board action. Ms. Gonzalez also noted that the firm had provided its audit plan with a plan to present results to the Audit Committee in May 2019. She noted that the Board has been provided two progress reports and that the firm would be providing an update on the progress to date, at the December 11 Audit Committee meeting. She indicated that a presentation could also be made at the GOB Committee's next meeting.

Ms. Metellus suggested there be a presentation by the firm to the GOB Committee. Ms. Gonzalez noted that the final report was scheduled to be presented in May but that a presentation by the firm on its audit plan could be provided at the December Committee meeting. Mr. Del Busto noted that Mr. Torrens would likely be providing any pertinent updates on the audit to the GOB Committee.

Ms. Gonzalez indicated that going forward any updates provided at the Audit and Budget Advisory committee meetings would be available to Mr. Torrens, since he attends those meetings.

Next, Mr. Torrens provided a brief overview of the Fifth Annual Report, previously provided in draft form as a link and as a hard copy. Mr. Martinez indicated that since the Committee had only recently received the information, he would like the Committee to have additional time to review it. Mr. Torrens indicated that would not be a problem and provided the Committee with a high-level overview of the Report's content, noting it was a retrospective on the main activities that occurred during the last fiscal year. He also noted that this report was now completely aligned with the fiscal year, that is July 1 to June 30.

Mr. Martinez asked whether any member had any question about the document. Ms. Lerner encouraged the members to visit schools and witness the improvements, first hand, and speak with schools about their projects. Mr. Torrens noted that page 19 of the Report listed the schools adopted this past year, with 35 schools having been visited so far. He indicated he and his staff would be happy to facilitate additional visits for the members as well as the alternates. It was the general consensus that the members would like additional time to review the Report and Mr. Torrens indicated it would be brought back for approval at the December meeting.

Mr. Vu then presented an overview of GOB financing with an illustration of expenditures over time v. proceeds noting that based on forecasted level of effort and related forecasted expenditures, an issue in 2020 would be likely. The Committee thanked Mr. Vu for the update.

The Superintendent provided information via a slide presentation to the Committee on Proposition 362 included on the ballot for the November 6, 2018 election. A copy of the slide presentation is included in the Committee Presentation.


The Committee Chair reminded the Committee that the next meeting would be held on December 11, 2018. With no further business to conduct, the meeting was adjourned at approximately 4:47 p.m.

Approved:



Roberto Martinez, Chair

Date:



12/11/18

